

Dr. R. Biswas
Secretary (Exams)

No.ITPI/DCP/OC/2013-2014
09th April, 2013

Sir / Madam,

On the basis of the list put up on website of ITPI, I am happy to convey that you have been enrolled as a Student for this Course. Accordingly, the Orientation Classes will start 1st session from 06th May, 2013 to 11th May, 2013 and 2nd session from 13th to 18th May, 2013 at the Institute of Town Planners, India at 4-A, Ring Road, I.P. Estate, New Delhi – 110 002. You are therefore, requested to make it convenient to attend the same.

You are also required to send your confirmation in advance, so, as to make the arrangements for the Orientation Classes. It may also be clarified that it is not possible to provide the accommodation to the candidates attending the orientation classes at ITPI, therefore, you are requested to make your own arrangements of accommodation, etc.

You are also required to send your confirmation in advance for the Class and also send an amount of Rs.1,000/- (One thousand only) by Demand Draft in favour of Institute of Town Planners, India, payable at New Delhi as a fee for Orientation class.

Yours faithfully,

Sd/-

(Dr. R. Biswas)
Secretary (Exams)